



CDMHA Board Meeting Report: 5 May 2025

Present: Traciann Sharp, Michael Kichinko, John Kichinko, James Chatelain, Paula Hamilton, Betty Casperson, Shawwna Carrick, Arli Harrison, Lorelai Parsons, Mark Annett,

Regrets: Gareth Holloway, Nicole Sansom, Corry Bentley, Katie Gravelle

Absent:

Late: Krystyna Lazar

Left Early:

Members: Jeannitta Lelievre

Meeting Called to Order: 6:33 pm

Meeting Chair & Time Keeper: Mark Annett, President

Agenda & Meeting Minutes:

- **Motion** to accept May meeting agenda by; Arli Harrison
Seconded by; Traciann Sharp
Motion Carried.
- **Motion** to accept March meeting minutes by; Paula Hamilton
Seconded by; Lorelai Parsons
Motion Carried.
 - Errors and Omission:

Reports:

Ice Scheduler's Report – John:

- Application submitted for Monthly Board Meetings – first non-holiday Monday of the month
- Application & Ice Request Form submitted for September 2025 Ice - 44 hours
- Application & Ice Request Form submitted for Regular Season (Main Contract) - 34.5 hours per week
- Application & Ice Request Form submitted for Challenge Cup - January 9 to 11/2026
- Application & Ice Request Form submitted for U9 LL Tournament & U7/U8 Jamboree - March 13 & 14 2026

Registrar's Report – Mike:

- OHF has opened the 2025/2026 vulnerable sector check, you can submit or do the declaration
- Registration opened last year on 1 June, if we want registration open for the same time, then we need provide the information to the Registrar asap so that we can offer 5 payments to help people out and we will need to give him the information for the fundraising fee – this will need to be to him by 20 May to open the Registration for 1 June 2025.

VP of Local League Report – Traciann:

- U9 Programming - note from the OMHA
- Haldimand LL AGM 14 May 2025
- LL Coaching Applications are open

Tyke Convenor/Coordinator Report – Katie:

- No Report Issued

Development Convenor Report – Paula:

- Will be working on the Tender for the Development and hope to have it posted NLT mid May 2025 and returned early June 2025 for review at the July meeting and a decision.

Coach Development Convenor Report – James:

- No Report Issued
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Equipment Manager's Report – Corry:

- No Report Issued

Convenors – U9, U11, U13, U15, U18:

- No Report Issued

Timekeeper Convenor – Krystyna:

- No Report Issued

Treasurer's Report – Betty:

- See Appendix A
- Haldimand Minor Hockey paid CDMHA \$2,500.00 on May 14, 2024. Another payment of \$2,500.00 will be due in May 2025
- Although Report shows a loss of \$3,258.02 keep in mind that the cost for House League Jersey's and socks was \$42,627.50. We should not have to purchase Jersey's and socks for the next couple of seasons
- Looks like there could have been a loss of \$3200 but there are some other issues so we actually in the positive approx.. \$20000. There seems no reason to change the registration.

Website – Arli:

- Coaching applications are open and updated
- Emails have been updated.

Challenge Cup/Jamboree – Krystyna:

- Will be meeting with Mark H to get up to par on this.

Fundraising – Jeannitta:

- We will get everyone up to speed on the sponsorship and then work on the fundraising if we decide to keep the fundraising fee

Select Report – (NAME):

- It is a sub-committee as it stands right now and there is no convenor at this time; if it is a convenor they will be a non-voting member on the board;
- Will we spend some time at the next meeting to discuss the Select. This will be a bring forward for the next meeting with a significant amount of time to discuss.

Secretary Report – Nicole:

- No Report Issued

President's Report – Mark:

- Budget has been provided for the Jamboree to be added to the financials

- Motion by James Chatelain to cover the cost of the Sabatine boys registration for the 2025/2026 season. Second Shawna Carrick. Motion passed.

Open Business:

- **Action:** Upcoming Meetings
- **Discussion:** We can get into the arena for Wednesdays in the summer 11 June 2025, 9 July 2025 and 6 August 2025.
- **Action:** John will email Cheryl Whittle to confirm these dates.
- **Discussion:**
- **Action:** Motion to close out the 2024/2025 hockey season, second John Kichinko – Motion passed.
- **Discussion:**

New Business:

- **Action:** Registration for 2025/2026 Season
- **Discussion:** Costs will go up 3% next year for ice, there is a potential that referee mileage and costs might go up. Ice net cost last year was \$123000 in the 2024/2025 season which included the Challenge Cup and Jamboree – potentially our costs might go up approx.. \$3500 for ice costs;
- Are we on par with other associations for registration costs? We are mostly in the middle from the other associations based on the last year costs.
Motion – hold the Registration fees for the 2025/2026 season and keep the fundraising fee.
Second by Arli Harrison – all in favour – motion passed
- **Action:** Not entertaining requests from participants to play on a certain team; we should put this in our registration that we will not entertain any special requests unless there is a police investigation or a restraining order. Motion by Shawna to not allow exceptions for team requests as part of the registration process. Second – James Chatelain – motion passed.
- **Discussion:**

E-Mail Votes

There were no e-mail votes for this meeting.

Deferred to Next Meeting:

Motion to adjourn by: Arli Harrison

Seconded by; Traciann Sharp

Motion Carried.

Meeting Adjourned – 8:00 pm

Appendix A Financial Reports

Profit and Loss

Caledonia and District Minor Hockey Association

May 1, 2024-April 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4200 Registration	\$195,839.75
4201 Fundraiser Fee	14,500.00
Total for 4200 Registration	\$210,339.75
4240 Sponsorships/Donations	\$5,704.00
Sponsorships	3,700.00
Total for 4240 Sponsorships/Donations	\$9,404.00
4310 Other Income	2,370.00
4320 Team Extra Ice Payments	1,454.90
4500 Challenge Cup Tournament	0
4503 Challenge Cup Vendor Tables	700.00
4505 Tournament Registration- Challenge Cup	29,600.00
4506 Challenge Cup Misc Revenue	1,180.00
4510 Ice Costs Challenge Cup	-9,413.93
4520 Refs Challenge Cup	-4,746.00
4525 Challenge Cup Donation	1,000.00
4535 Prizes and Trophies Exp- Challenge Cup	-2,773.34
4540 Timekeepers Challenge Cup	-1,650.00
4550 Other Expense Challenge Cup	-806.24
Total for 4500 Challenge Cup Tournament	\$13,090.49
4600 MSM Jamboree	0
4605 MSM Jamboree Registration	16,600.00
4606 MSM Jamboree Vendor Table	420.00
4607 MSM Jamboree Sponsorship	1,000.00
4610 MSM Jamboree Ice Costs	-3,959.52
4615 MSM Jamboree Timekeepers	-465.00
4620 MSM Jamboree Referees	-1,600.00
4625 MSM Jamboree Prizes and Trophies	-4,504.47
4630 MSM Jamboree Gamesheet	-102.83
4631 MSM Jamboree Misc. Expense	-1,185.00
Total for 4600 MSM Jamboree	\$6,203.18
5000 Super Sunday Income	\$1,995.14
5002 Super Sunday Expenses	-725.00
Total for 5000 Super Sunday Income	\$1,270.14
5500 Select Teams	0
5505 Select Team Registration	260.00
5510 Select Team Timekeeper/Referees	231.00
5520 Select Team Ice	8,685.77
Total for 5500 Select Teams	\$9,176.77
Total for Income	\$253,309.23
Cost of Goods Sold	
Gross Profit	\$253,309.23
Expenses	
5040 Audit Fees	3,390.00
5050 Bookkeeping Fees	356.01
5060 Awards & Trophies	1,092.55
5080 Bank Fees	\$309.03
5081 QE Fees	4,251.20
Total for 5080 Bank Fees	\$4,560.23
5100 Team Parties	6,253.23

Annex A
Financials

DISTRIBUTION ACCOUNT	TOTAL
5160 Equipment	\$515.00
5161 House League Jerseys & Socks	42,627.50
5164 Supplies	176.25
Total for 5160 Equipment	\$43,318.75
5185 Hockey Development	0
5170 Player Development	3,955.00
5175 Goalie Development	2,305.74
5180 Coach/Trainer Development	3,024.26
Total for 5185 Hockey Development	\$9,285.00
5200 Ice Rental - Hockey	0
5201 Development Ice	4,655.68
5202 Regular Ice	115,618.14
5204 Extra Ice	872.92
Total for 5200 Ice Rental - Hockey	\$121,146.74
5220 Ice Scheduler	6,000.00
5225 Registrar	6,000.00
5230 Referee Scheduler	162.00
5260 Office Expense	\$687.92
5270 Website	1,649.80
5275 Gamesheets	420.36
Total for 5260 Office Expense	\$2,758.08
5280 OMHA Fees	21,277.80
5360 Photography	3,450.17
5380 Referees	\$11,014.51
5381 Referee Mileage	5,674.00
5382 Referee Assigning Fee	1,785.00
Total for 5380 Referees	\$18,473.51
5390 Registration Expense	3,398.11
5460 Timekeepers	6,990.00
5910 Other Expenses	1,076.11
Total for Expenses	\$258,988.29
Other Income	
5700 Interest Income	2,550.04
Total for Other Income	\$2,550.04